

30th April, 2019

Subject: Cambridge & AQA External Examinations

Dear Parents/Guardians of Year 11, 12 and 13 students,

This is to confirm that your son/daughter is now on study leave. During this examination period, the subject teachers may request for them to attend school for extra study/preparation sessions. Your son/daughter may also come into school to seek the teachers' assistance and guidance. Those who wish to do so should email and arrange an appointment with their teacher. All students who come into school must still **wear their school uniform**.

The examinations will be written from **Thursday, 2nd May till Friday, 14th June, inclusive**. Find in attachment the complete schedule.

Punctuality and Attendance is very critical at this stage and understand that a few exams could be postponed to the following day if inclement weather was to prevail, for example. It is therefore not advisable to plan any trips outside Hong Kong during this period of time. **Shall a student be late or miss any examination, a zero grade will automatically be awarded for that paper regardless of the reason.**

Students are only required to attend school if they have scheduled exams. Morning examinations start at 9am and afternoon examinations start typically at 1pm. Students who are writing exams are expected to arrive at school at least **30 minutes before the start of an examination in their school uniform**. Students are expected to go home immediately after their exams finish every day.

Good success to all students,

Yvan Real Cardinal
Exams Officer
Korean International School