

**JAMES JUMBO SHUTTLE SERVICES LIMITED**  
**KOREAN INTERNATIONAL SCHOOL**  
**2019-2020 SCHOOL BUS SERVICE**

"James Jumbo Shuttle Services Limited" provides school bus services to parents who wish to use it. The bus service contract is signed directly between the bus company and each family and the service operates independently. All students are required to submit new bus applications in June each year and bus services will not be automatically renewed. For parents and students who wish to take the service, please note the details of the service as follows:

**REGISTRATION**

All students who wish to take the school bus shall register **on or before 15th June 2019** by completing the registration form attached to this leaflet and then submit the form together with all post-dated cheques paying school bus fees to bus company no later than the said deadline. Any late registration may lead to unavailability to take the bus service and bus company has no responsibility to secure the seats for those students with late registration.

Notifications will be made to the registered students on 17th August 2019, approximately one week before the school will start. Students will not be allowed to ride on the school buses if they do not wear their name badges or fail to present the student cards to the bus escort upon boarding the school bus.

**SCHOOL BUS ROUTES**

School bus routes will be finalized after most of the registrations are received, and then the parents and the students will be informed of the finalized routings by email, approximately one week before the school will start. In all cases, the school buses will arrive at school no later than 8:05 a.m. and will depart from school at about 3:15 p.m. **Parents who enrol their children for ECAs are to arrange pick up for their children all the days of the selected ECAs. School buses will leave at 12:00 nn, 12:15 pm the latest, on 16 Aug 2019, 13 Dec 2019 and 21 Feb 2020 (three days only).**

School bus company reserves the right to revise the school bus routes, from time to time to suit the actual registration and traffic conditions. Moreover, in case of insufficient applicants, the relevant bus routes may be cancelled, and parents will be informed accordingly.

**PAYMENT**

Payment shall be made by cheque payable to "**James Jumbo Shuttle Services Limited**", in three terms, as follows:

<b>Term</b>	<b>Bus fee for</b>	<b>Submission Deadline</b>	<b>Cheque Date</b>
1 <sup>st</sup> Term	August 16, 2019 to Dec 31, 2019 (Korean Section)	15th Jun 2019	16th Aug 2019
1 <sup>st</sup> Term	August 23, 2019 to Dec 31, 2019 (International Section)	15th Jun 2019	16th Aug 2019
2 <sup>nd</sup> Term	January 2, 2020 to March 31, 2020	10 <sup>th</sup> Dec 2019 (For New Application)	2nd Jan 2020
3 <sup>rd</sup> Term	April 1, 2020 to June 30, 2020	16 <sup>th</sup> Mar 2020 (For New Application)	1st April 2020

Payment can be made for the school bus service of either single trip or return trip. Please refer to the section "School Bus Fees" for the fee of return trip, and note that single trip is allowed upon request with 80% of the return trip's school bus fee.

Students who do not attend the whole month of school bus service shall also pay for the bus fee the whole month. The payment for bus fee shall be made by cheque payable to "**JAMES JUMBO SHUTTLE SERVICES LIMITED**", Unit 2019, INTERNATIONAL TRADE CENTRE, 11-19 SHA TSUI ROAD, TSUEN WAN, H.K. **(MARK "REF. KIS" ON THE ENVELOPE).**

If you need to cancel the school bus services, a written notification of cancellation of the service must be received one month before the date of cancellation, or one month bus fee in lieu of notice. No refund of a partial month will be made.



UNIT 2019, INTERNATIONAL TRADE CENTRE, 11-19 SHA TSUI ROAD, TSUEN WAN, N.T, HONG KONG

Tel: (852) 2944-8912 Fax: (852) 2944-8913

email: [jamesjumboshuttle@gmail.com](mailto:jamesjumboshuttle@gmail.com) / [service@jamesjumbo.com](mailto:service@jamesjumbo.com)

**Korean International School**  
2019-2020 年度學童乘車申請表

\*Please tick

Korean Section

International Section

**Application Form for School Bus Service (2019-2020)**

Student Name 學生姓名	Chinese(中文):	English(英文):	(photo)			
*Please tick <input checked="" type="checkbox"/> <input type="checkbox"/> Kindergarten <input type="checkbox"/> Primary <input type="checkbox"/> Secondary	Class(班別):	Start date 預計乘車日期:				
住 址	中文(in Chinese):					
Address	英文(in English):					
Mobile # (Father) 父手提:	Mobile # (Mother) 母手提:	Mobile # (Helper) 傭人手提:	Home # 家居電話:			
Order of Priority#	Order of Priority#	Order of Priority#	Order of Priority#			
Email address (necessary): 電郵地址(請務必填寫):						
Pick up point: 希望候車地點(返)						
Drop off point: 希望候車地點(放):						
Term 學段	Period 乘車月份	Submission Deadline 繳交最後限期	Cheque Date 車費支票日期	Cheque No. 支票號碼	Amount 銀碼	Other Request(s) 其它要求
						<input type="checkbox"/> Quotation 報價 <input type="checkbox"/> Invoice 發票
1st Term	Aug 2019 to Dec 2019	16th Jun 2019	16th Aug 2019			
2nd Term	Jan 2020 to Mar 2020	10th Dec 2019 (For New Application)	2nd Jan 2020			<input type="checkbox"/> Receipt 收據
3rd Term	Apr 2020 to Jun 2020	10th Mar 2020 (For New Application)	1st April 2020			

I agree that (本人同意) :

- Billing period is three-term per school year (from August 2019 to June 2020).  
校車費按每年三期收取 (2019年8月至2020年6月)。
- ALL cheques MUST be crossed (post-dated as shown) and submitted with your application. Please retain a copy of your form and all documentation for your record.  
申請表必須連同每學段之劃線期票(期票日期跟申請表指示), 方為有效。並請保留表格及有關文件之副本。
- A change of information form needs to be completed 5 days before the effective date.  
以上乘車資料如需變更, 請提前5個工作日填寫〔乘車變更表〕。
- A cancellation form needs to be completed and **emailed** or **faxed** to the school bus company one month prior to the cancellation. No form received, charging will be continuous.  
如開課後決定取消乘搭校車, 必須於一個月前填寫〔乘車取消表〕並電郵或傳真至本公司。公司如無收到取消表格會繼續收費。
- Once your application has been accepted, we will send confirmation to you via **email**.  
一經確認乘車, 公司會以**電郵**通知家長。請注意查收。
- I agree to comply with the terms and conditions of school bus service and confirm that I shall be responsible for the breach or non-compliance committed by my children.  
本人同意遵從校車使用條款並確認會對本人子女違反或未有遵從校車使用條款負責。

Date: Year Month Date  
填表日期: 年 月 日

Parent's Signature: \_\_\_\_\_  
家長簽署:



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**Korean International School**  
**(2019-2020) Change of information form for School Bus Service**  
**更改乘搭校車申請表 (2019-2020)**

*Please tick <input checked="" type="checkbox"/>
<input type="checkbox"/> Korean Section
<input type="checkbox"/> International Section

Student Name 學生姓名	English(英文):	*Please tick <input checked="" type="checkbox"/> <input type="checkbox"/> Kindergarten <input type="checkbox"/> Primary <input type="checkbox"/> Secondary	Class(班別):
	Chinese(中文):		
<b>Parents should prioritize the following phone numbers e.g. Order of Priority # 1 to 4</b>			
Mobile # (Father) 父手提:	Mobile # (Mother) 母手提:	Mobile # (Helper) 傭人手提:	Home # 家居電話:
Order of Priority#	Order of Priority#	Order of Priority#	Order of Priority#
Email address (necessary): 電郵地址(請務必填寫):			
Starting date for school bus: 正式乘搭校車日期	年	月	日
	Year	Month	Date
requested change details (變更詳情):		reason for change / 變更原因:	

Remarks 備註 :

- Please fax this form to (Fax: 2944-8913). We will need 5 working days to process and reply you by email.  
以上表格請傳真到校車公司(傳真號碼: 2944-8913)。本公司收到表格後, 於5個工作日內以電郵回覆。
- Change of pick up/drop off point is not guaranteed. We will try our best to satisfy your needs.  
閣下提出之候車地點, 本公司將盡量安排, 倘因實際交通情況而須更改, 敬希合作。
- For any questions or enquiries, please contact us at 2944-8912 or email us at [service@jamesjumbo.com](mailto:service@jamesjumbo.com)  
如需查詢, 請致電公司 2944-8912 或電郵至 [service@jamesjumbo.com](mailto:service@jamesjumbo.com) 與我們聯絡。

Date: \_\_\_\_\_ Month \_\_\_\_\_ Date \_\_\_\_\_ Year \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

填表日期: \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

家長簽署: \_\_\_\_\_



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\*Please tick

Korean Section

International Section

**Korean International School**  
**(2019-2020) Cancellation of School Bus Service**  
**取消乘搭校車申請表 (2019-2020)**

Student Name 學生姓名	English (英文):	*Please tick <input checked="" type="checkbox"/> <input type="checkbox"/> Kindergarten <input type="checkbox"/> Primary <input type="checkbox"/> Secondary	Class(班別):
	Chinese (中文):	Bus# (車號):	
Contact Person: 聯絡人		Contact number: 聯絡電話:	
Email address (necessary): 電郵地址(請務必填寫):			
reason for change / 取消原因:			
Refund to 退款指示:		Amount Name of Bank A/C Name A/C No.	
Last Day for School Bus: 最後乘搭校車日期:		年月日 Year                      Month                      Date	
Cancellation Submission Date: 取消乘搭校車日期:		年月日 Year                      Month                      Date	

Remarks 備註：

- Please fax this form to 2944-8913 and we will process your application within 5 working days and send confirmation to you via **email**.  
以上表格請傳真到校車公司(傳真號碼：2944-8913)。本公司收到表格後，於5個工作日內以電郵回覆。
- This form needs to be mailed or faxed to the school bus company one month prior to the cancellation. Otherwise charging will be continuous.  
此表格必須於生效日期前一個月寄到公司。否則公司繼續收費。
- For any questions or enquiries, please contact us at 2944-8912 or email us at [service@jamesjumbo.com](mailto:service@jamesjumbo.com)  
如需查詢，請致電公司 2944-8912 或電郵至 [service@jamesjumbo.com](mailto:service@jamesjumbo.com) 給我們。

Date: \_\_\_\_\_ Month \_\_\_\_\_ Date \_\_\_\_\_ Year \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

填表日期：\_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

家長簽署：\_\_\_\_\_

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**Korean International School**  
**(2019-2020) Notice of no ride for School Bus**  
**不乘搭校車通知 (2019-2020)**

\*Please tick

Korean Section

International Section

If your child is not returning home on the bus, in the afternoon, it is necessary that parents inform the school bus company by completing the following information.

Student Name 學生姓名	English (英文):	*Please tick <input checked="" type="checkbox"/> <input type="checkbox"/> Kindergarten <input type="checkbox"/> Primary <input type="checkbox"/> Secondary	Class(班別):
	Chinese (中文):	Bus# (車號):	
Contact Person: 聯絡人		Contact number: 聯絡電話:	
Email address (necessary): 電郵地址(請務必填寫):			

	Monday 星期一	Tuesday 星期二	Wednesday 星期三	Thursday 星期四	Friday 星期五
Date(s) 日期 AM 上午					
Date(s) 日期 PM 下午					

Remarks 備註：

- Please complete and return this form to school bus company and we will process your application within 5 working days and send confirmation to you via **email**.  
請填妥並交回此表格致校車公司。本公司收到表格後，於5個工作日內以電郵回覆。
- In the morning, school bus will wait for not more than two minutes at each collection point. If students fail to show up on time, the bus will leave without further notification.  
如貴子弟於上學時，未能於指定時間2分鐘內到達上車處，校車即離開，並不作任何通知。
- If your child does not show up at the after-school collection point in school within 15 minutes, school bus may leave without notice.  
如貴子弟於學校放學時，未能於15分鐘內到達放學上車處，校車將準時離校，不作任何通知。
- For any questions or enquiries, please contact us at 2944-8912.  
如需查詢，請致電公司 2944-8912。

Date: \_\_\_\_\_ Month \_\_\_\_\_ Date \_\_\_\_\_ Year \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

填表日期：\_\_\_\_\_年\_\_\_\_月\_\_\_\_日

家長簽署：\_\_\_\_\_

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**KOREAN INTERNATIONAL SCHOOL**  
**2019-2020 SCHOOL BUS SERVICE**

Dear parents,

Please complete the information on the bus pass for your child. Student should wear the bus pass with a neck strap card holder for identification.

 <b>School Bus 2019-2020</b> 2019-2020 年度學童乘車證	
Student Name 學生姓名	
*Please tick <input checked="" type="checkbox"/> <input type="checkbox"/> International Section <input type="checkbox"/> Korean Section	*Please tick <input checked="" type="checkbox"/> <input type="checkbox"/> Kindergarten <input type="checkbox"/> Primary <input type="checkbox"/> Secondary
Class(班別):	
Pick Up & Drop Off Location 上落車地點	
Emergency Contact 緊急聯絡電話號碼	
Bus Fee Receipt No. 車費收據號碼	

**School Bus Regulations**

1. If students forget their bus passes, bus drivers may not allow them to ride.
2. Passenger should be at the bus pick-up point five minutes before the bus is scheduled to arrive.
3. For safety, passengers cannot stand or eat in a moving bus.
4. Passenger should listen to teachers and assemble at the bus departure place on time.
5. Passenger should listen to the bus mothers and teachers.

**學生乘車守則**

1. 司機有權拒絕沒有展示乘車證的學生上車。
2. 學生必須提早五分鐘到達車站，以便準時乘校車上學。
3. 為安全起見，行車時切勿離開座位及切勿進食。
4. 放學時，應依照老師指示準時在上車地點集合。
5. 聽從褸姆和老師的指導及勸喻。



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### **School Bus Terms and Conditions**

1. According to 'Guidelines for Ensuring Safety of Pupils on Student Service Vehicles – For Parents/Guardians to Observe' (Education Department, July 2011), Parents/Guardians should teach their children to behave well when travelling on the vehicles, e.g.
  - (i) they must remain seated unless boarding or alighting;
  - (ii) they must not talk to the drivers or shout;
  - (iii) they must refrain from eating, drinking or playing;
  - (iv) they must not put their heads, hands or any part of bodies out of the windows of the vehicle;
  - (v) they must not board or alight from the vehicle until the vehicle has come to a standstill; and
  - (vi) they must not play with the emergency exits.
2. Repeated offence of any one of the above-mentioned rules will be reported to school and may result in a suspension of bus privileges at the discretion of school principal. In such case, it will be no refund of the school bus fees
3. Students should be at their assigned stop a minimum of five (5) minutes prior to the time for pick-up. Buses arriving within five minutes of pick-up time are considered on schedule.
4. The school bus will wait for not more than two minutes at each collection point. If students fail to show up on time, the bus will leave without further notification.
5. The driver or bus escort should be informed by parents if their children are not available for bus travel in school days.
6. Students should wear their name badges for identification.
7. Guardians should show their pick up document to the driver or bus escort when collecting their children.
8. Some school buses are installed with CCTV cameras for the safety and security of students. Recorded CCTV images are only retained for a limited time period and provided inclusively to HK Police Force upon their written request.
9. Student who takes photo or video without obtaining prior written approval from principal will result in a suspension of bus privileges
10. Application forms for school bus services shall be handed in to the bus company on or before 16th June, 2019.
11. Once the application is confirmed, a detailed schedule will be sent to parents by email on/before mid of August, approximately one week before the school will start.
12. After August 1<sup>st</sup>, one month notice must be given for cancellation of services; otherwise there will be no refund.
13. Claims for injuries in the event of a traffic accident should be dealt with between parents and the bus company according to the police report.
14. Re-joining fee (equivalent to one month's bus fee + 10% per student per month of the lapse) will be charged for student who discontinued the school bus service then wish to re-join within the same school year (i.e. August this year to June next year or August last year to June this year). Re-joining application is subject to the seat availability.
15. You are welcome to contact us for any enquiries or questions.



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## School Bus Fees Quotation

Valid Until: August 2019 – July 2020 (Date)

Families are welcomed to book together a chartered bus and set up a route by themselves.  
Please contact us directly!

### Tentative Service Areas (to be confirmed):

<b>Hong Kong Island</b>	1 <sup>st</sup> Term Korean Section Aug 16 to Dec 31	1 <sup>st</sup> Term Int'l Section Aug 23 to Dec 31	2 <sup>nd</sup> Term Jan to Mar	3 <sup>rd</sup> Term Apr to Jun
Taikoo Shing(HSBC, Old Wellcome), Kornhill Mt. Parker Lodge, Greig Road	HK\$5,036	HK\$4,785	HK\$3,345	HK\$3,345
Robinson Road, Seymour Road(Goldwin Heights), MacDonnell Road(Hillview)	HK\$10,052	HK\$9,559	HK\$6,684	HK\$6,684
Hatton Road, Conduit Road	HK\$10,052	HK\$9,559	HK\$6,684	HK\$6,684
Bonham Road, Park Road, Caine Road, Kennedy Road	HK\$10,052	HK\$9,559	HK\$6,684	HK\$6,684
North Point(Tanner Garden, Bedford Garden)	HK\$6,043	HK\$5,741	HK\$4,014	HK\$4,014
Pacific Palisades, Tin Hou Temple Road, Fortress Hill Road	HK\$7,398	HK\$7,028	HK\$4,914	HK\$4,914
Watson Road, Haifengyuan, Electric Road	HK\$7,398	HK\$7,028	HK\$4,914	HK\$4,914
Happy Valley, Ventris Road, Sing Woo Road, Kwai Sing Lane, Broadwood Road, Causeway Bay, Leighton Road	HK\$8,752	HK\$8,315	HK\$5,814	HK\$5,814
Tai Hang, Jardin's Lookout	HK\$8,752	HK\$8,315	HK\$5,814	HK\$5,814
Stanley Market, South Bay	HK\$20,416	HK\$19,394	HK\$13,560	HK\$13,560



**Tentative Service Areas (to be confirmed):**

<b>Kowloon</b>	1 <sup>st</sup> Term Korean Section Aug 16 to Dec 31	1 <sup>st</sup> Term Int'l Section Aug 23 to Dec 31	2 <sup>nd</sup> Term Jan to Mar	3 <sup>rd</sup> Term Apr to Jun
Tsuen Wan, Kwai Chung	HK\$16,778	HK\$15,939	HK\$11,145	HK\$11,145
Mei Foo, Cheung Sha Wan, Tai Kok Tsui, Chui Yu Road	HK\$16,096	HK\$15,291	HK\$10,692	HK\$10,692
Kowloon Tong - Rose Street	HK\$17,120	HK\$16,259	HK\$11,364	HK\$11,364
Homantin, Fat Kwong Street, Shun Yung Street	HK\$15,088	HK\$14,332	HK\$10,020	HK\$10,020
Whampoa Garden, The Metropolis, Laguna Verde Harbour Place	HK\$15,088	HK\$14,332	HK\$10,020	HK\$10,020
The Waterfront, Island Harbourvies, Imperial Cullinann	HK\$15,088	HK\$14,332	HK\$10,020	HK\$10,020
Ngau Chi Wan - Aria (only single journey back home)	HK\$12,092	HK\$11,483	HK\$8,025	HK\$8,025
The Cullinan, The Long Beach	HK\$15,088	HK\$14,332	HK\$10,020	HK\$10,020
Yau Tong, Yau Mei Court	HK\$16,096	HK\$15,291	HK\$10,692	HK\$10,692
Laguna City, Lam Tin	HK\$15,088	HK\$14,332	HK\$10,020	HK\$10,020
Tseung Kwan O (East Point City, Oscar by the Sea, Tseung Kwan O Plaza, Metro Town)	HK\$17,120	HK\$16,259	HK\$11,364	HK\$11,364
Tseung Kwan O (The Beaumont)	HK\$18,112	HK\$17,202	HK\$12,024	HK\$12,024
Tseung Kwan O (Lohas Park)	HK\$18,112	HK\$17,202	HK\$12,024	HK\$12,024

Single Trip is allowed upon request with 80% of the round trip's school bus fee.

HK\$200.00 per single journey for HK Island and HK\$300.00 per single journey for Kowloon area, subject to the seat availability (Only for student).

Re-joining fee (equivalent to one month's bus fee + 10% per student per month of the lapse) will be charged for student who discontinued the school bus service then wish to re-join within the same school year (i.e. August this year to June next year or August last year to June this year). Re-joining application is subject to the seat availability.

Bus fees will be calculated on a monthly basis – from 1st of each calendar month. If the service starts day is in the middle of the month, whole month fee will be charged.

School bus company reserves the right to revise the school bus routes, from time to time to suit the actual registration and traffic conditions. Moreover, in case of insufficient applicants, the relevant bus routes may be cancelled, and parents will be informed accordingly.